



Committee: Joint Personnel Committee
Date: Tuesday 3 April 2012
Time: 7.00 pm
Venue: Springfields, Towcester, Northants NN12 6AE

Membership

Councillor Barry Wood (Chairman)	Councillor Mary Clarke (Vice-Chairman)
Councillor Ken Atack	Councillor Caryl Billingham
Councillor Rebecca Breese	Councillor Rupert Fordham
Councillor Rosie Herring	Councillor Victoria Irvine
Councillor G A Reynolds	Councillor Leslie F Sibley

Substitutes

Councillor Ann Addison	Councillor Norman Bolster
Councillor Stephen Clarke	Councillor George Parish
Councillor Blake Stimpson	Councillor Lawrie Stratford

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. **Petitions and Requests to Address the Meeting**

Cherwell District Council
Bodicote House
Bodicote
Banbury
Oxfordshire
OX15 4AA

South Northamptonshire Council
Springfields
Towcester,
Northamptonshire
NN12 6AE

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 2)

To confirm as a correct record the Minutes of the meeting held on 3 February 2012.

6. Exclusion of Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A of that Act.”

7. Business Case for Joint IT Service and other Joint Working Business Cases - Implementation of the Organisational Change Policy (Pages 3 - 28)

Report of Head of Finance and Procurement

Information about this Meeting

The agenda, reports and associated documents for the above hearing together with the Licensing Hearing Procedure are available at Bodicote House, Bodicote, Banbury, Oxfordshire OX15 4AA or on the Council's web site www.cherwell-dc.gov.uk;

The Council and its Committees and Sub-Committees are required to consider the implications of the Crime and Disorder Act 1998 and the Human Rights Act 1998 when exercising their functions.)

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact James Doble, Democratic and Elections
james.doble@cherwellandsouthnorthants.gov.uk, 01295 221587

Sue Smith
Chief Executive

This page is intentionally left blank

Agenda Item 5

Cherwell District Council

Joint Personnel Committee

Minutes of a meeting of the Joint Personnel Committee held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA, on 3 February 2012 at 11.00 am

Present: Councillor Barry Wood (Chairman)
Councillor Mary Clarke (Vice-Chairman)

Councillor Ken Atack
Councillor Caryl Billingham
Councillor Rebecca Breese
Councillor Rupert Fordham
Councillor Rosie Herring
Councillor Victoria Irvine
Councillor Leslie F Sibley

Substitute Members: Councillor Lawrie Stratford (In place of Councillor G A Reynolds)

Also Present: Jonathan Clark, Veredus

Apologies for absence: Councillor G A Reynolds

Officers: Sue Smith, Chief Executive
Calvin Bell, Director of Development
Martin Henry, Director of Resources / Section 151 Officer

68 **Declarations of Interest**

There were no declarations of interest.

69 **Exclusion of the Public and Press**

Resolved

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A of that Act.

Interviews for Head of Service Posts

The committee considered the applications that had been received for the post of Head of Service. The committee saw each of the short listed applicants in turn and asked them a number of questions.

Following the interviews the committee evaluated the applications and considered the supporting information from the assessment centre.

Resolved

- (1) That Cherwell District Council and South Northamptonshire Council appoint the following as Heads of Service:
 - Christopher Stratford ~ Head of Regeneration and Housing
 - Joanne Pitman ~ Head of Transformation

The meeting ended at 5.30 pm

Chairman:

Date:

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank